

**BEAUFORT COUNTY COMMUNITY COLLEGE
PLANNING COUNCIL**

The Beaufort County Community College (BCCC) Planning Council met in the Board Room of Building 10 on Wednesday, December 2, 2009.

PRESENT

Dr. David McLawhorn, President

Crystal Ange

Amy Bass

Wesley Beddard

Dixon Boyles

Clay Carter

Michael Cobb

David Crosby

Donna Dunn

Dell Enecks

Betsey Lee Hodges

Chet Jarman

Dorothy Jordan

Brown McFadden

Phillip Price

Dorie Richter, PC Chair

Penny Sermons

Sherry Stotesberry

ABSENT

Gregg Allinson

Laura Bliley

Mike Davis

Chuck Hauser

Judy Jennette

Riley Mills

Planning Council Chair, Dorie Richter, called the meeting to order at 3:05 p.m. Dell Enecks - Faculty Senate Representative, Sherry Stotesberry – Staff Association President, Dorothy Jordan and Betsey Lee Hodges - Staff Association Representatives, and SGA President – Michael Cobb were welcomed. Returning members were also welcomed.

Dorie Richter asked the Planning Council to review the agenda for the afternoon and to make any additions or modifications they wished. Phillip Price, Dean of Administrative Services, made a motion to accept the agenda as presented; David Crosby, Information Technology (IT) Committee Chair, seconded the motion. The motion carried.

The information packets that were distributed at the beginning of the meeting were reviewed. Ms. Richter asked the Council to send her any changes to the unit and subunit chart.

The agenda items were as follows:

I. BCCC Information Technology Committee Activities.

David Crosby, IT Committee Chair, reported on several projects that included the spam quarantine firewall, a local WIKI for the LRC, switches from CPCC for BCCC network applications, wireless connections for Early College High School, BCCC net storage, a VLAN switch for campus bandwidth to manage campus network operations, and an ad hoc committee looking at FERPA issues relating to email. (The Department of Community Colleges is investigating the outsourcing of email, e.g. the use of Gmail vs. Ncmail compared to GroupWise.)

Mr. Crosby mentioned additional projects. First, Brown McFadden, Network Administrator, has installed the latest version of Blackboard 9.1. Secondly, an ad-hoc committee is looking at issues relating to the migration from Blackboard to Moodle and Penny Sermons, LRC/DL Director, and Tricia Woolard, Media/Graphics Coordinator, delivered a presentation at the NCCFA Fall conference on Quality Assurance in eLearning Courses.

Ms. Richter reported to the Council that the Information Technology (IT) Plan for 2009-10 had been reviewed and approved by the Information Technology Committee and Administrative Council. The IT Plan is posted on the IE web site and can be accessed at www.beaufortccc.edu/Planning/PDF/Long%20Range%20Plan/2009-10INFTECHPLAN-ALL_1.pdf.

Ms. Richter also informed the Council that an IT Needs Assessment would be conducted. The IT Needs Assessment is administered every three years and is tentatively set for April, 2010.

II. SACS

Dixon Boyles, Arts and Sciences Division Chairperson and SACS Liaison, reported that a monitoring report for Comprehensive Standards 3.3.1.1 and 3.5.2 had been submitted to the Southern Association Commission on Colleges and Schools (SACS) September 8, 2009. According to Mr. Boyles, the College has not received any correspondence from SACS following the monitoring report.

III. "Planning Assumptions" Subcommittee Report.

Wesley Beddard, Dean of Instruction, summarized the activities of the Planning Assumptions Subcommittee. Dean Beddard pointed out the changes from last year's planning assumptions. He stated that the subcommittee had carefully reviewed last year's critical issues and strategic objectives and, based on the information reviewed, recommended the following changes:

CRITICAL ISSUE	STRATEGIC OBJECTIVES: Short-Range Goals
Accommodating Growth with Limited Funding	1. Assess and revise practices and programs <u>to maximize utilization of available resources.</u> 2. Address and respond to resource constraints. 3. Communicate College offerings, value, and potential. <u>and programs which contribute to student learning.</u>

The Council thanked Dean Beddard and the subcommittee for their time and effort. (It was a job well done.) Betsey Lee Hodges, Director of Occupational Extension/HRD and Staff Association Representative, made a motion to

accept the identified critical issues and short-range goals for 2010-11 planning year as recommended by the subcommittee; Dean Price seconded the motion. With no further discussion, the motion carried.

IV. Expected Measurable Outcomes for the 2010-2011 Strategic Objectives.

Dorie Richter distributed a copy of the newly approved strategic objectives (SO's), short-range goals, with suggested outcomes listed for each one. The only recommended change was to delete "Staff development funds will support this research." listed in SO #1.

V. Modifications to the BCCC 2009-2014 Institutional Effectiveness Plan

Ms. Richter asked the Council if there were any modifications based on budget issues or based on the 2008-2013 "End of the Year" Report. Several of the items shared by the Council included new faculty and staff in Curriculum and Continuing Education, the progress with the JOBS Now initiative, and a possible budget reversion during the spring of 2010.

All members present were thanked again for their time, effort, and input. Dixon Boyles made a motion to adjourn the meeting, Dell Enecks - Lead Instructor for Developmental Education and Faculty Senate Representative - seconded the motion. With no further discussion, the motion carried. The meeting was adjourned at 3:50 p.m.

Additional note: Council members are reminded to

- Review their unit/subunit purpose and goals and to begin to develop the activities and tasks for the BCCC 2010-2015 Institutional Effectiveness (IE) Plan,
- Send any changes to this year's BCCC 2009-2014 IE Plan (Refer to agenda item V.) to Amy Bass,
- And complete and forward **mid-year reports to Amy Bass by Friday January 15th**.